



## City of Cincinnati Retirement System Governance Committee Meeting

Minutes, June 10, 2021 12:00PM  
City Hall – Council Chambers and via Zoom

### Committee Members

Don Stiens, Chair  
Tom Gamel  
Kathy Rahtz  
Erica Winstead

Bill Moller  
John Juech

### Administration

Paula Tilsley  
Renee Kabin  
Ann Schooley

**Absent:** Mark Menkhaus, Jr., Betsy Sundermann

Meeting was called to order by D. Stiens at 12:06 P.M.

### APPROVAL OF MINUTES

E. Winstead made a motion to approve the minutes from the March 4, 2021 meeting. K. Rahtz seconded the motion. Following discussion, it was agreed to add information directing the reader to the location of the referenced Board Reforms on the CRS website. A roll call vote was taken to approve the minutes with this addition. Roll call vote results follow:

D. Stiens – Y  
T. Gamel – Y  
K. Rahtz – Y  
E. Winstead - Y

Minutes of the March 4, 2021 Governance Committee meeting were approved pending addition of reference location under “Board Reforms” on CRS website.

### UNFINISHED BUSINESS

#### Election Appeals Language

P. Tilsley reviewed OPERS language regarding the recount trigger of a margin of one percent or less, and further explained the reasoning behind a 15-business day lead time. D. Stiens mentioned the issue of treating any recount as an open meeting. A. Schooley responded that one option would be to delegate to the Election Committee chair, who by other rules would not be a candidate, and the Executive Director to accomplish this in the absence of a quorum. Additional discussion occurred concerning how to determine a valid protest; a protest could be approved or dismissed by the Board; and the Board’s decision would be final and may or may not include provisions for a recount.

#### *Committee Action*

The Committee took no action following the discussion.

#### Review and Update Rules of the Board

P. Tilsley and the Committee reviewed various Board rules concerning changing the notice given prior to a public meeting from 24 hours to 48 hours to match the CSA; notifying Trustees 24 hours in advance of a special meeting instead of the current 12 hours; expanding the acceptable forms of candidate position papers, to include a Word document, text file or a typed email submission. T. Gamel assented to these expanded forms. D. Stiens commented that this could be subject to protest.

P. Tilsley recommended the deletion of references to annual member statements and employee handbooks, since the development and usage of MemberDirect precludes the need for member statements and the CRS website negates the necessity of handbooks. D. Stiens concurred and added that this section of the Board Rules has nothing to do with the Board or Committees.

K. Rahtz expressed support for the goal of combining the Board Rules into the Governance Manual so there is one comprehensive governing document. D. Stiens agreed, and a plan to accomplish this will be a topic for a future meeting. T. Gamel agreed as well.

***Committee Action***

Having no further business, T. Gamel made a motion to adjourn. E. Winstead seconded the motion and a roll call vote was taken.

T. Gamel – Y

K. Rahtz – Y

D. Stiens – Y

E. Winstead – Y

The motion to adjourn passed. Meeting was adjourned at 1:39 P.M.

Next Meeting: TBD